**24/3/17:**

-This paper was published online on 10th December 2016 and the final, published PDF was deposited by the author.

-The record was made live on 25th Jan 2017, with the output held under embargo because the publisher’s archiving policy was unclear (“publisher’s policy not checked” according to Sherpa Romeo).

- The publisher was contacted on 25th Jan 2017 to check policy. A holding email was received (see below) but no further update received.

- This dropped off the radar somewhat, however, as the output was deposited in ARRO and under closed embargo by 25th Jan 2017, the first part of the policy was met.

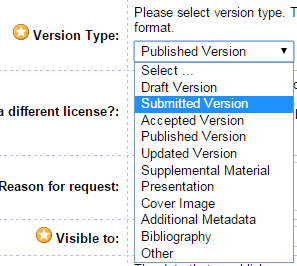
-21 March 2017, the publisher was chased again to query their archiving policy.

- On 23 March 2017, the publisher confirmed that we could make the paper available, subject to a 12 month embargo

- On 24 March, the embargo date was finally added to ARRO – 10 Dec 2017 – 12 months after first publication

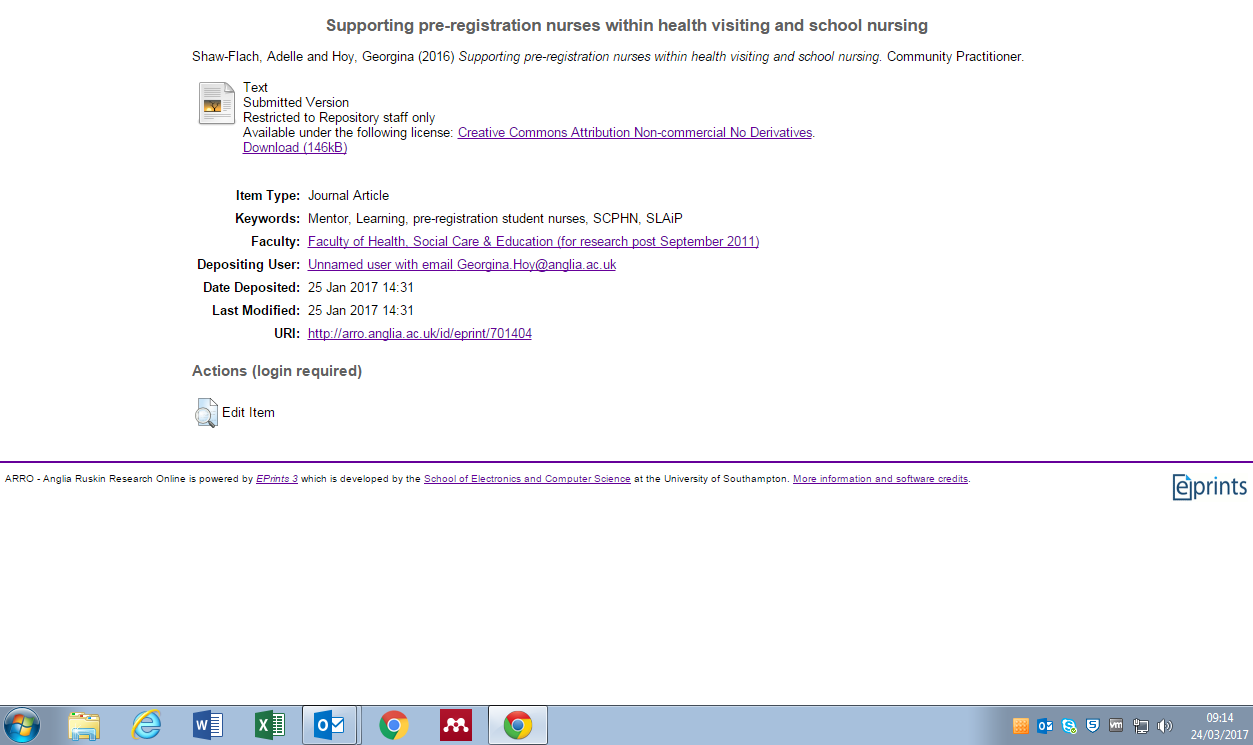
THIS PAPER IS SHOWN AS NOT COMPLIANT BY REF CC CHECKER – HOWEVER, IT IS COMPLIANT.

THE REASON WHY IT SHOWS AS NON-COMPLIANT IS BECAUSE WHEN THE OUTPUT WAS DEPOSITED ORIGNALLY BY THE AUTHOR, SHE CHOSE “SUBMITTED” RATHER THAN “ACCEPTED” OR “PUBLISHED” FROM THE DROP DOWN – SEE EXAMPLE BELOW:



THIS WAS A (VERY EASY TO MAKE) MISTAKE ON THE PART OF THE DEPOSITOR (WHO ACTUALLY DDEPOSITED THE FINAL, PUBLISHED VERSION)

WHEN THE CORRECT EMBARGO DATE (10 DEC 2016) WAS SET ON 24TH MARCH 2017, I ALSO CHANGED THE STATUS TO “PUBLISHED”. AS ACCEPTED OR PUBLISHED NEED TO BE SELECTED TO VALIDATE REF CC – THE SYSTEM THINKS THAT THE PUBLISHED VERSION WAS ONLY DEPOSITED ON 24TH MARCH. HOWEVER, THIS IS NOT CORRECT. BELOW IS A SCREEN SHOT, SHOWING THE DEPOSIT OF THIS FILE (WITH “SUBMITTED” SELECTED”) WITH A DEPOSIT DATE OF 25TH JAN 2017:

****

**CORRESPONDENCE BETWEEN LIBRARY AND PUBLISHER:**

**From:** Helen Bird [mailto:helen@communitypractitioner.com]   
**Sent:** 24 March 2017 09:17  
**To:** Walker, Ian <ian.walker@anglia.ac.uk>  
**Subject:** Re: FW: Archiving 'Community Practitioner' paper in repository

Thanks Ian,

I don't have an exact date, no, but it would've been around 10th December.

Best wishes,

Helen

Helen Bird

**Editor, *Community Practitioner***

**cid:image001.jpg@01CEB523.D53E0F20**

**17-18 Britton Street**|**London EC1M 5TP** | **+44 (0) 20 7324 2757**

On 24 March 2017 at 09:11, Walker, Ian <[ian.walker@anglia.ac.uk](mailto:ian.walker@anglia.ac.uk)> wrote:

Hi Helen,

Great – thank you.  I will apply a 12 month embargo and will also credit Community Practitioner and Unite-CPHVA.

 Please could you let me know when this issue was made available?  I can see it has a date of December 2016 but wondered if there was a more precise date for me to set the 12 month embargo?

 Best wishes,

 Ian

**From:** Helen Bird [mailto:[helen.bird@redactive.co.uk](mailto:helen.bird@redactive.co.uk" \t "_blank)]   
**Sent:** 23 March 2017 17:19  
**To:** Walker, Ian <[ian.walker@anglia.ac.uk](mailto:ian.walker@anglia.ac.uk)>  
**Subject:** Re: FW: Archiving 'Community Practitioner' paper in repository

Hi Ian,

That would be preferable, thanks. And if you could credit Community Practitioner and Unite-CPHVA too, please, that would be fine.

Best wishes,

Helen

Helen Bird

**Editor**

**cid:image001.jpg@01D2A47E.8E60D170**

**17-18 Britton Street**|**London EC1M 5TP** | **+44 (0) 20 7324 2757**

On 22 March 2017 at 15:22, Walker, Ian <[ian.walker@anglia.ac.uk](mailto:ian.walker@anglia.ac.uk)> wrote:

Hi Helen,

Thanks for your message. The repository is publicly available to all, though we can apply an embargo (e.g. 12 months from publication) if necessary.

Best wishes,

Ian

**From:** Helen Bird [mailto:[helen@communitypractitioner.com](mailto:helen@communitypractitioner.com" \t "_blank)]   
**Sent:** 22 March 2017 15:09  
**To:** Walker, Ian <[ian.walker@anglia.ac.uk](mailto:ian.walker@anglia.ac.uk)>  
**Subject:** Re: FW: Archiving 'Community Practitioner' paper in repository

Hi Ian,

Thanks for getting in touch – your email has finally made its way to me.

This would depend on whether the repository is accessible only to academics or whether it's also accessible to the public?

Many thanks,

Helen

Helen Bird

**Editor, *Community Practitioner***

**cid:image001.jpg@01D2A47E.8E60D170**

**17-18 Britton Street**|**London EC1M 5TP** | **+44 (0) 20 7324 2757**

On 21 March 2017 at 18:06, Jason Grant <[jason.grant@redactive.co.uk](mailto:jason.grant@redactive.co.uk)> wrote:

Hi Helen

Would you be able to help Ian out with the below?

Many thanks

Jason

---------- Forwarded message ----------  
From: **Nic Wood** <[nic.wood@c-cms.com](mailto:nic.wood@c-cms.com)>  
Date: 21 March 2017 at 17:13  
Subject: FW: Archiving 'Community Practitioner' paper in repository  
To: "Jason Grant ([jason.grant@redactive.co.uk](mailto:jason.grant@redactive.co.uk))" <[jason.grant@redactive.co.uk](mailto:jason.grant@redactive.co.uk)>

Hi Jason – can you help with this?

Nic Wood

Curwood CMS Ltd

The Barn, Abbey Mews, Robertsbridge, TN32 5AD

T: 01580 883841, F: 01580 883849, E: [nic.wood@c-cms.com](mailto:nic.wood@c-cms.com)

**From:** Walker, Ian [mailto:[ian.walker@anglia.ac.uk](mailto:ian.walker@anglia.ac.uk" \t "_blank)]   
**Sent:** 21 March 2017 16:57  
**To:** Nic Wood  
**Subject:** RE: Archiving 'Community Practitioner' paper in repository

Dear Nic,

You helped me with the below query a while ago.   I haven’t yet received a response from the publisher, unfortunately.  Would you mind re-sending my original message – or supplying details of who I need to contact and I will email them myself?

Many thanks,

Ian

Ian Walker

Research Services Manager

Anglia Ruskin University

**From:** Walker, Ian   
**Sent:** 25 January 2017 14:58  
**To:** 'Nic Wood' <[nic.wood@c-cms.com](mailto:nic.wood@c-cms.com)>  
**Subject:** RE: Archiving 'Community Practitioner' paper in repository

Great – thanks for your help.

Best wishes,

Ian

**From:** Nic Wood [<mailto:nic.wood@c-cms.com>]   
**Sent:** 25 January 2017 14:57  
**To:** Walker, Ian <[ian.walker@anglia.ac.uk](mailto:ian.walker@anglia.ac.uk)>  
**Subject:** RE: Archiving 'Community Practitioner' paper in repository

Hi

I’ve forwarded your email on to the publisher – they will let you know

Nic Wood

Curwood CMS Ltd

The Barn, Abbey Mews, Robertsbridge, TN32 5AD

T: 01580 883841, F: 01580 883849, E: [nic.wood@c-cms.com](mailto:nic.wood@c-cms.com)

**From:** Walker, Ian [<mailto:ian.walker@anglia.ac.uk>]   
**Sent:** 25 January 2017 14:53  
**To:** Nic Wood  
**Subject:** Archiving 'Community Practitioner' paper in repository

Hi,

I hope you can help me with this query.

Two of our academics recently published a paper in “Community Practitioner” :

Shaw-Flach, Adelle and Hoy, Georgina (2016) Supporting pre-registration nurses within health visiting and school nursing. Community Practitioner.

We would like to make a copy of this paper available through our institutional repository ARRO ([arro.anglia.ac.uk](http://arro.anglia.ac.uk)).  Could you let me know if we’re permitted to do this and if so, whether any restrictions might apply (e.g. author own version rather than final PDF, embargo period etc.)

Many Thanks,

Ian

Ian Walker

Research Services Manager

Anglia Ruskin University

--   
<http://www.anglia.ac.uk/email-disclaimer>

\*\*\*\*\*

**Correspondence with Georgina Hoy :**

**From:** Walker, Ian   
**Sent:** 27 January 2017 08:43  
**To:** Hoy, Georgina <Georgina.Hoy@anglia.ac.uk>  
**Subject:** RE: Your paper in ARRO

Hi Georgina,

Thanks for your message and for sending on the document – it’s always interesting to have some examples of the agreements.  I see what you mean, there’s nothing here which states whether you can / can’t post in a repository (or somewhere else like ResearchGate etc.).

I’ll let you know once I hear something from the publisher.

Best wishes,

Ian

**From:** Hoy, Georgina   
**Sent:** 26 January 2017 14:26  
**To:** Walker, Ian <[ian.walker@anglia.ac.uk](mailto:ian.walker@anglia.ac.uk)>  
**Subject:** RE: Your paper in ARRO

Hi Ian

Thank you for this. Apologies but I'm unable to answer your question - but please find attached a copy of the contract that we signed. It would be helpful to know the publisher's response for future reference.

Many thanks.

Kind regards

Georgina

**From:** Walker, Ian  
**Sent:** Wednesday, January 25, 2017 2:50 PM  
**To:** Hoy, Georgina  
**Subject:** Your paper in ARRO

Dear Georgina,

Thank you for submitting your recent paper to ARRO.

I’ve made the record live:

Shaw-Flach, Adelle and Hoy, Georgina (2016) Supporting pre-registration nurses within health visiting and school nursing. Community Practitioner.

<http://arro.anglia.ac.uk/701404/>

However, I have embargoed the output as I’m not sure whether we can archive the version of the paper you have supplied (the publisher’s PDF).

I’ve emailed the publisher to query their policy.  While I’m waiting for a response, could you let me know if there was anything in the contract you signed with the journal which might indicate whether we are allowed to archive a copy?

Many Thanks,

Ian

Ian Walker

Research Services Manager

University Library

x5006